



**VICTORIA
PARK
MARKET**

**Victoria Park Market Christmas Marketfest
Thursday December 5th, 12th and 19th 2019
5pm – 9pm**

Stallholder Information

- 1. All stallholders need to provide their own set up requirements.**
Limited number of stall sites available. Sites will be allocated on a 'first come, first served' basis.
- 2. Application form and payment for *Early Bird registrations must be received no later than 15 November 2019. Standard registrations and payment will close on 29 November 2019. *Late applications may not be accepted.***

3. Stall site charge rates

3m x 3m site per night	Early Bird \$75 + GST*	Standard \$100 + GST
Three night package \$150 + GST		
6m x 3m site per night	Early Bird \$100 + GST*	Standard \$150 + GST
Three night package \$200 + GST		
Food Truck per night	Early Bird \$100 + GST*	Standard \$150 + GST
Three night package \$200 + GST		

Three night packages include Thursday 5th, Thursday 12th, Thursday 19th December and must be booked and paid for in full by 15 November 2019.

4. Payment

Full payment to be made to Westpac account # **03-0239-0142334-000**
Ref – Stallholder name

Please ensure you use your Stallholder name as stated on Application form as reference

- 5. All applications will be welcomed and considered with the current VPM tenants in mind. We will endeavour to avoid clashes in products offered. Acceptance is at the sole discretion of Victoria Park Market event management.**

6. Food vendors are responsible for compliance with food safety regulations as administered by the Auckland Council.

Commercial food truck and food stall operators need to be registered under a food control plan or a national programme.

STALLHOLDER TERMS AND CONDITIONS

- i. All stall sites will be allocated within the Victoria Park Market complex (stallholders are welcome to visit the complex prior to the event)
- ii. Food vendor set up will be from 4pm on the day of event
- iii. Food vendors are encouraged to arrive before other stall sites for ease of access (access from 95 Union Street Auckland).
- iv. All stallholders MUST complete set up by 4.30pm in time for 5pm start.
- v. A site map will be available to view online prior to the event.
- vi. Stallholders must only use the site/s assigned to them.
- vii. Only items listed on the Application Form may be sold.
- viii. Stallholders are not to clear their stall site until the end of the event at 9pm. VPM accepts no responsibility for any theft, loss or damage to property.
- ix. Stallholders accept responsibility to ensure the health and safety of their staff, visitors and others relative to the set-up, pack down and running of their site while at the Victoria Park Market Christmas Markets, and will comply with all relevant health and safety legislation including without limitation the Health and Safety Work Act 2015.
- x. Stallholders are responsible for their own public liability insurance as relates to their designated stall site.
- xi. Victoria Park Market reserves the right to cancel the Festival in the event of adverse weather conditions. If the event is cancelled due to severe weather conditions there will be a refund of 50% of stall site charge on application within 7 days of event date.

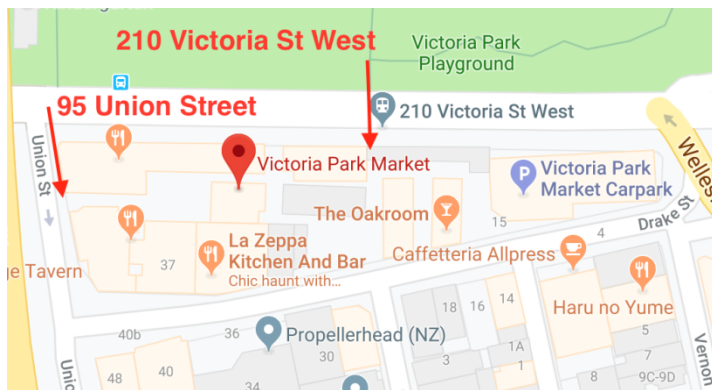


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Stallholder information

**Site Map – with allocated stallholder locations will be uploaded to the Victoria Park Market website prior to the event*

Arrival details



The entrances to the market area are at **95 Union Street** or **210 Victoria Street West**. It is important to get the larger food trucks in first as the market square is tight to turn around in.

Arrival Time

All vendors must be operating by 5pm and are required to operate until 9pm on the day.

Power

Power is available for stallholders, please indicate on your application form if power is required.

Parking

Due to limited parking in the area, we recommend unloading from Union Street or Victoria Street and then finding a suitable park for the rest of the evening. Parking is usually available in Sale Street, Franklin Road and the wider Freemans Bay area.

Contact

Event contacts – Deborah 021 480 961 or Nicole 0275 711 043